



Application for Fee Remission

Fee remission is available to families experiencing genuine financial hardship.

School Card

Please note all students who qualify for school card will automatically receive 40% discount on the tuition fee. This discount is processed once DECS advises the school that a School Card application is successful.

Families are not required to complete this form if only seeking the 40% school card discount. However, if you could advise us that you have applied for School Card it is most appreciated as it allows us to budget for the 40% tuition fee discount.

Additional Remission

For families who do not qualify for school card, or those who are unable to meet the fee obligations after the School Card discount is applied, additional fee remission may be available. Please note that all families will still be required to make some contribution towards school fees. Fee remission agreements are valid for one year only. If ongoing fee remission is required a new application must be made each year.

Required forms

To enable us to accurately and fairly determine the fee remission requirements of families we will require the following information:

- Completed Application for Reduced Fees (attached)
- Up to date **Centrelink Income Statement** (you must request this from Centrelink as the school cannot obtain this information due to privacy laws). This statement shows income, assets, shared care of children etc.
- If you are unable to access Centrelink benefits we require the attached **income and assets form** to be completed

Meeting with Bursar

Once the form has been submitted and reviewed by the Bursar and Principal we will request a meeting at which time we will advise of fee remission available and require a payment agreement to be signed. If choosing to pay by direct debit, please bring all account details to this meeting.

Confidentiality

We appreciate the information provided to us is sensitive and treat it confidentially. It is only available to the Bursar and Principal.

**CONFIDENTIAL
CHRIST THE KING SCHOOL
APPLICATION FOR REDUCED FEES**

(All questions on this page **must** be answered. Please print)

APPLICANTS SURNAME: _____

CHRISTIAN NAME: _____

Address: _____

Telephone: _____

Marital status (Please circle) Married Divorced Separated Single

CHILD'S NAME	SCHOOL	SCHOOL YEAR/ AGE for children not attending school

Are you in receipt of a School Card Yes / No

Are you aware of other types of Govt assistance? Yes / No

Have you applied for fee remission at schools your other child/children attends?
Yes/No

Any information which you feel may assist your case (eg loss of job, exceptional medical/hardship circumstances, family breakup, exceptional financial circumstances)

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Declaration

I hereby certify that to the best of my knowledge the information supplied is complete and correct.

I understand that the information supplied may be discussed with Bursars/Principals of other South West Region Catholic Schools attended by my children to determine the level of fee remission to be applied by each school.

(Signature of applicant)

(Date)

INCOME AND ASSETS

**(only complete if Centrelink Statement unavailable,
ie no benefits from Centrelink are received)**

Your weekly income (include your spouse)

Income	\$
Gross wage (self)	
Gross wage (partner)	
Investment income (eg dividends)	
Interest	
Child Support	
Other Income	
Total	

ASSETS

Asset	\$ value
House	
Motor Vehicles	
Shares	
Bank Accounts	
Other (describe).....	
Total	

NB. The following documentation must be presented with this application

1. Your most recent tax return(s) – private and or business as applicable
2. Your most recent pay slip(s) and or some form of income statement
3. Any other documentation as requested.

Declaration

I hereby certify that to the best of my knowledge the information supplied is complete and correct.

(Signature of applicant)

(Date)